JOB OPPORTUNITY: HEALTH CARE ATTENDANT

Fondation Papillon, a non-profit organization, is a hub of resources and support for individuals with disabilities, their families and community stakeholders. It offers adapted services enabling people with special needs to reach their full potential, as well as meeting the needs of their families.

Répits Papillon – Montréal is a peaceful haven offering weekend respite stays for individuals living with physical and/or intellectual disabilities, or with autism spectrum disorder. In fully renovated facilities located in downtown Montreal, a dedicated team of animators and nursing staff welcomes up to 14 users aged 3 and over in a safe, warm, and family-oriented environment. Stays are organized by age group.

We are currently seeking Health Care Attendants for Répits Papillon – Montréal.

ROLE

Under the supervision of the administrative team and the nursing care coordinator, you will actively contribute to the well-being of our users. You will be responsible for administering medication, providing hygiene care, supporting daily living activities (ADLs), and coordinating certain logistical aspects related to care.

RESPONSABILITIES

- Administer and distribute medication.
- Manage the clinic's inventory:
  - Check and reorganize medical supplies;
  - Take inventory of care products.
- Assist users in their daily living activities (ADLs) while respecting their autonomy:
  - Provide hygiene care;
  - Assist with dressing, depending on users' abilities (partial or total assistance);
  - Help with mobility;
  - Assist with feeding (appropriate textures, thickened liquids, allergies, intolerances, feeding those who require it).
- Support users during activities (when available, outside of care periods) and encourage participation.
- Take part in end-of-shift team meetings.
- Communicate, when necessary, with the person responsible for the user regarding their health.
- Contact the on-call nurse when questions arise about a user's health and/or medication.
- Ensure the safety and well-being of users.
- Respect users' schedules at all times.
- Be present and attentive whenever a user wakes up: presence, active listening, etc..
- Uphold the vision of Fondation Papillon.
- Enforce the rules of Répits Papillon – Montréal and the Papillon Day Centre.
- Demonstrate professionalism and set a positive example.
- Participate in mandatory team meetings.
- Maintain a positive, energetic, and healthy work environment.
- Comply with the principles set out in the "Employee Guide" of Fondation Papillon.

PROFILE

- Training :
  - Required: a minimum of 14 hours of PSDP training accredited by ASSTSAS;
  - Loi 90 training is an asset.
- Experience or knowledge of people with disabilities or special needs is an asset.
- Students in a related field are welcome (nursing, beneficiary attendant, medicine, paramedic, etc.).
- Fluency in French.
- Autonomy, thoroughness, and resourcefulness.
- Team spirit and collaboration skills.

WORKING CONDITIONS

- Workplace: Fondation Papillon, 2300 boul. René-Lévesque Ouest, Montreal, H3H 2R5.
- Part-time position:

    - Friday: 4 p.m. – 10 p.m.
    - Saturday: 7 a.m. – 10 p.m.
    - Sunday: 7 a.m. – 7 p.m.
    - Minimum of 2 weekends per month
- A humane work environment where fun and work go hand in hand every day!!

Interested candidates should submit their resume and cover letter to : Marie-Catherine Baron, mc.baron@fondationpapillon.ca or Lou Salerno-Benoit, lsalerno-benoit@fondationpapillon.ca.

The Papillon Foundation team thanks all applicants for their interest. Only those candidates selected for an interview will be contacted.